

GOODLAND-GRANT TOWNSHIP PUBLIC LIBRARY
REGULAR MEETING MINUTES
02/10/2026

Opening of Meeting:

Tom, President, opened the regular monthly meeting of the Goodland-Grant Township Trustees at 6:03p.m.

Trustees in attendance were Tom Ordway, Kay Babcock, Kim Carter, Carlin Hurd, Mirahida Kindig, and Library Director, Latisha Provo.

Reading and Approval of Minutes:

Minutes from the 01/13/2026 meeting were distributed via email prior to the meeting and therefore were not read aloud. There were no questions or corrections. Mira made a motion to approve the minutes as presented. Carlin seconded the motion, and the motion carried.

Treasurer's Report/ Financial Report/ Warrants:

The end-of-year financials have not yet been closed, and reports are still being finalized. No Treasurer's Report was presented at this time. An updated report will be provided at the next meeting.

Comments From the Public:

There were no comments from the public to discuss.

Old Business:

Reinstatement paperwork for board members needs to be signed. The paperwork was distributed to board members for completion. Kim will deliver Jen Miller's paperwork to her.

The Boy Scouts chairs were discussed. It was agreed that one set will be kept for use upstairs. Latisha will also look into obtaining other more comfortable seating for patrons, most likely to be placed in the children's room.

New Business:

Electric Quote:

Schneider Electric was contacted, but they failed to submit a quote. Freedom Electric was contacted, and they submitted a quote totaling \$8,208, \$386, and \$3,413 for the several projects of electrical work to be completed. Kim made a motion to approve all 3 projects as long as the Mitten Trust Fund would cover the expenses. Mira seconded the motion, and the motion carried.

Accounting Software Quotes:

Latisha discussed accounting software options, including Frey and AVC. Frey was noted as the more expensive option, while AVC was identified as more affordable. The board expressed support for Latisha in selecting the software that best meets the library's needs. Latisha stated that AVC is her preferred option and that she would like to move forward with it. Kay made a motion to approve. Kim seconded the motion, and the motion carried.

Evergreen Quote:

The library is currently using KOHA. Latisha discussed transferring to Evergreen, which was quoted at approximately \$985. Kim made a motion to approve moving forward with Evergreen. Kay seconded the motion, and the motion carried.

Internal Controls Training:

All board members confirmed they watched the Internal Controls training video provided by Latisha. Signatures were collected from board members and submitted to Latisha.

Review and Approval of 5-Year Long-Term & Technology Plan (Resolution No. 2026-0210B):

The 5-Year Long-Term and Technology Plan was reviewed. Mira made a motion to approve Resolution No. 2026-0210B. Carlin seconded the motion, and the motion carried.

Review and Approval of By-Laws (Resolution No. 2026-0210A):

The By-Laws were reviewed. Carlin made a motion to approve Resolution No. 2026-0210A. Mira seconded and the motion carried.

Librarian's Report

Latisha reported that a bond is needed for Carlin and will gather the necessary information to complete the process. Coordination for a once-a-month reading program at Right Steps is in progress, and efforts are being made to coordinate with Head Start as well. Latisha also noted that a Director's meeting will be held on February 18 in Wolcott.

Additional Comments:

Discussion was held regarding the number of public computers currently available. Kay asked whether all six computers are needed. Latisha advised against reducing the number, noting that although space is a concern, the library aims to remain a resource for the community and must stay current with library technology requirements.

Kay also shared that the Hazeldon Estate will be undergoing renovations this summer and that a grandfather clock will need a temporary home. She requested that the clock be housed at the library. All agreed.

Good to the Order Adjournment:

Kay made a motion to adjourn, Kim seconded and the motion carried.

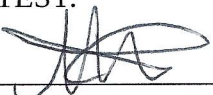
Minutes Approved this 10th day of March 2026.

AYE

NAY

Tim Oly
Kay Babcock
Kim Cant
HR
Carleen Jurd

ATTEST:


Secretary, Goodland-Grant Township Public Library

