

GOODLAND-GRANT TOWNSHIP PUBLIC LIBRARY
REGULAR MEETING MINUTES
03/10/2026

Opening of Meeting:

Tom, President, opened the regular monthly meeting of the Goodland-Grant Township Trustees at 5:43p.m. Trustees in attendance were Tom Ordway, Kay Babcock, Kim Carter, Carlin Hurd, Mirahida Kindig, and Library Director, Latisha Provo.

Reading and Approval of Minutes:

Minutes from the 02/10/2026 meeting were distributed via email prior to the meeting and therefore were not read aloud. There were no questions or corrections. Kay made a motion to approve the minutes as presented. Kim seconded the motion, and the motion carried.

Treasurer's Report/ Financial Report/ Warrants:

The Treasurer reported the end-of-year financials and January's report are balanced. February and March reports will be presented at the next meeting.

Latisha reported receiving a bill for elevator services. No services were performed by the company; a refund will be issued and service will be scheduled at a future date. Kay motioned and Kim seconded to approve the Treasurer's Report. Motion carried.

Comments From the Public:

There were no comments from the public to discuss.

Old Business:

Latisha provided updates on several items previously discussed:

Story Time at Right Steps: Latisha reported that her daughter has been conducting story time at Right Steps and has done so twice. The program is going well.

New Board Members: Two individuals have been contacted as potential board member candidates. Efforts to recruit a new member are ongoing.

New Business:

IT QUOTE – AVC

Information regarding AVC was presented to the Board. It was noted that AVC will be the same company currently utilized for payroll and accounting services. The proposed setup includes five (5) computers, one of which would be a laptop for the Library Director.

The one-time setup cost would be \$7,000, with an ongoing monthly service fee of \$860 thereafter. The Board discussed the proposal and noted the many benefits of consolidating IT services w/payroll and accounting. Motion by Mira to approve the IT quote from AVC as presented. Seconded by Carlin and the motion carried.

Librarian's Report

Latisha reported the following updates:

Grounds & Maintenance: She will contact the tree service company to arrange for tree removal. She will also follow up with the mowing service company regarding the upcoming contract renewal.

Electrical Upgrades: The electrical upgrades are estimated at a total cost of \$12,007. It was determined that this expense will be budgeted from the Mitten Trust Fund net income. Motion made by Kay to request \$12,500 from the Mitten Trust Fund to cover the electrical upgrades. Seconded by Kim and the motion carried.

Summer Reading Program: Latisha reported that details for the Summer Reading Program are coming together. She has acquired several prizes for the program, including passes to Fair Oaks and Feast of the Hunter's Moon. The Board requested that efforts be made to also secure prizes from local businesses. Mira volunteered to reach out to the Fowler Bowling Center, Fowler Theater, and The Harvest Hangout on behalf of the library.

Reading at the Fair: The Board discussed this year's Reading at the Fair program. The theme will be dinosaur-themed, with the title "Unearth Your Stories."

Live Programs on Thursdays: Latisha is working on organizing live programs to be held on Thursdays throughout the summer. So far, confirmed dates include June 18th and June 25th; times are to be determined with an archeologist scheduled to be present as part of the programming on those dates.

U.S. 250th Anniversary: Latisha expressed interest in partnering with the Goodland Park & Recreation Board to plan a celebration in honor of the United States' 250th anniversary. Board member Mira, who also serves on the Goodland Park & Recreation Board, will notify Latisha of the next scheduled meeting so that she may attend and collaborate on potential joint celebration plans.

Audit Exit Interview: The library audit exit interview is to be scheduled in the near future. Board member Tom is required to be present; however, any additional board members who wish to attend are welcome to do so. The Board will be notified via email with the confirmed date and time. Latisha also reported that she has been advised the Mitten Trust Fund reporting will no longer be required to be included in the library's audit.

Additional Comments:

No additional comments at this time.

Good to the Order Adjournment:

Kim made a motion to adjourn, Kay seconded and the motion carried.

Minutes Approved this 14th day of April _ 2026__.

AYE

NAY

Ta Oly
Kay Babcock
[Signature]
Carlin J. [Signature]
[Signature]

ATTEST:

[Signature]
Secretary, Goodland-Grant Township Public Library