

GOODLAND-GRANT TOWNSHIP PUBLIC LIBRARY
REGULAR MEETING MINUTES
06/09/2026

Opening of Meeting:

Tom, President, opened the regular monthly meeting of the Goodland-Grant Township Trustees at 6:05p.m. Trustees in attendance were Tom Ordway, Kay Babcock, Carlin Hurd, Mirahida Kindig, Mike Hall, and Library Director, Latisha Provo.

Reading and Approval of Minutes:

Minutes from the 05/12/2026 meeting were distributed via email prior to the meeting and therefore were not read aloud. There were no questions or corrections. Kay made a motion to approve the minutes as presented. Carlin seconded and the motion carried.

Treasurer's Report/ Financial Report/ Warrants:

The Treasurer's Report, Financial Report, and Warrants were reviewed by the Board. All accounts remain in good standing.

The Board was informed that an employee retirement account, for Jackie, has been transferred to Edward Jones. No other significant changes were reported.

Kay made a motion to approve the Treasurer's Report as presented. Carlin seconded and the motion carried.

Comments From the Public:

There were no comments from the public to discuss.

Old Business:

The downstairs room is currently being cleared out in preparation for future use.

Latisha reported that she will begin purchasing equipment needed for the downstairs project.

New Business:

Authorized Check Signer

Kay motioned to designate Carlin Hurd as an authorized check signer for the Library, as well as Jennifer Miller. Mike seconded the motion. The motion carried.

Ordinance 2026-0609A – Surplus Property

Latisha reviewed Ordinance 2026-0609A regarding surplus property that the Library no longer has a need for and may be disposed of as appropriate.

Mira motioned to accept Ordinance 2026-0609A as presented. Carlin seconded and the motion carried.

Flag Pole Upgrades

Chuck Farrell provided quotes for repairs to the Library flagpole, which is currently not operational. The estimated cost for repairs was \$740 for the main part, later reduced to \$666 with a discount, plus \$121.86 for additional parts and an estimated \$250–\$500 for labor.

Kay motioned to accept the proposal for flagpole repairs. Carlin seconded the motion and the motion carried.

Librarian's Report

Latisha reported the following updates:

Latisha reported that Gateway uploads have been completed for the 2026 audit. She will return to 2025 records to make necessary updates. The 2026 audit cost was \$3,118.55, which was noted as very reasonable.

Latisha also reported on the Better Coil Allocation Area on Iroquois Street, noting that there is no excess assessed value and therefore no revenue will be received from this source.

She continues to attend New Director's Workshops and noted that a new director's workshop is scheduled for Thursday, August 19th for directors who began service after August 1, 2025, which she plans to attend.

AVC Accounting and Payroll is expected to be substantially complete by June 18th. All necessary financial information, including funds, balances, bank accounts, disbursements, receipts, and vendors as of December 31, 2025, has been provided to allow for full system upload prior to the meeting. This will allow the entire year to be maintained in a single system for improved accounting and auditing efficiency.

Preparation for the upcoming budget cycle will begin next month. The DLGF representative will conduct a series of workshops from July 15th through August 27th. It was noted that the budget process has changed significantly this year.

The Summer Reading Program is currently going well.

Updates on facility projects include continued cleanup of the downstairs project area, relocation of the changing table into the restroom, installation of three new computers in the computer room, and addition of a new shelving unit.

Latisha also requested guidance on operating procedures for the generator and boiler. If needed, Tom will coordinate with Steve for instructions.

Additional Comments:

There were no additional comments to discuss.

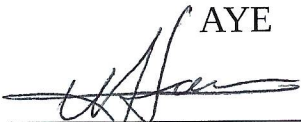
Good to the Order Adjournment:

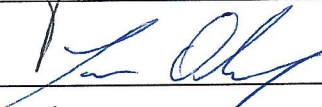
Kay made a motion to adjourn, Carlin seconded and the motion carried.

Minutes Approved this 14th day of July_ 2026__.

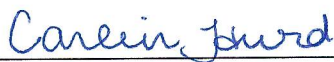
AYE

NAY











ATTEST:



Secretary, Goodland-Grant Township Public Library

